



IFAIMA GLOBAL AIM CONFERENCE, ABUJA, NIGERIA MAY 27 – 29, 2025



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1. Venue of the Conference

The Global AIM conference will be held at the [Transcorp Hilton Abuja](#), 1 Aguiyi Ironsi Street, Maitama, Abuja.

The contact details of the Focal Points are as follows:

Name: Kabir Yahaya Gusau
Designation: Chairman, Local Organizing Committee, IFAIMA Global AIM Conference
E-mail: Kabirgusau@yahoo.com
Mobile Phone: +234 803 714 4448

Name: Rose Dan-Okoro
Designation: Secretary, Local Organizing Committee, IFAIMA Global AIM Conference
E-mail: aisanng@yahoo.com
Mobile Phone: +234 818 816 2044

2. Language

The conference will be conducted in English.

3. Registration

Registration for the meeting will be done online at the designated [IFAIMA website](#). Onsite registration at the meeting venue will take place from 0800 hours on the 27th of May 2025.

4. General Assembly

The 18th General Assembly will take place on the 26th of May 2025. Venue will be communicated to members in due course.

5. Weather and Clothing

Abuja temperatures are between 31 to 35 degrees Celsius during this period. Comfortable clothing is advised.

6. Health

- Vaccination

Delegates are informed that a **valid vaccination certificate against yellow fever** is required for entry into the country.

- Health Declaration Form

All delegates are advised to complete the Health Declaration Form. The form can be completed before departure or upon arrival at <https://healthapp.ncdc.gov.ng>. It is strongly advised to



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complete the form before departure (and keep a copy) to ensure a smooth process at immigration.

7. Banks

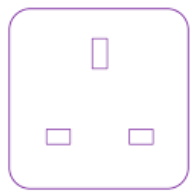
Banks and ATMs are located within the Transcorp Hilton Abuja. The banks are open from 08:00 hours to 16:00 hours from Monday to Friday. International credit cards (Visa, MasterCard) are accepted at most of the recommended hotels.

8. Electricity

The electricity wattage is between 220-240 Volts at a frequency of 50 hertz.

9. Socket Type

The standard socket type for electricity outlet is the Type G (rectangular three-pin, UK type).



10. Time Zone

West Africa Standard Time zone in Nigeria (GMT+1).

11. Telephones

Worldwide direct connections are available in Nigeria, using the international code. The Nigerian international dialling code is **+234**. Four mobile phone operators - Airtel, MTN, Glo Mobile, and 9Mobile, offer a wide range of telecom and internet services across the country.

12. Security

As in many large cities, it is advisable to check with the hotel reception regarding security within the surrounding areas before going out without an escort. It is also advisable to use taxis or transport arranged by the hotel reception to visit shopping malls, go sightseeing, or travel for any other purpose.



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13. Transportation

Transportation will be available for delegates from Abuja airport to the recommended hotels upon arrival in Abuja. Bus shuttles from the recommended hotels to and from the meeting venue will be provided during the event.

Delegates who stay in non-recommended hotels will be required to make their transportation arrangements.

Transportation will also be available for delegates arriving at the Murtala Muhammed International Airport (MMIA), Lagos to the Domestic Airport(s) for their onward journey to Abuja Domestic Airport.

Please note: Registered delegates must [complete this form](#) for transportation purposes no later than Sunday 4th May 2025.

14. Entry Visa

Entry visas are required by all delegates except for Citizens of the Economic Community of West African States (ECOWAS) member states and countries with which Nigeria has entered into visa abolition agreements. The recommended visa type to apply for is the **Business visa - F4A**.

- Visas at the Embassy/High Commission

- Delegates who require visas should, therefore, obtain their entry visas from the nearest Embassy/High Commission maintained by the Government of Nigeria. Visa information can be [found here](#).
- Alternatively, the applications can be completed online via the official website of the Nigerian Immigration Service for visas at the embassies: <https://visa.immigration.gov.ng/>.
- In applying for a visa, it is advisable to produce the letter of invitation from IFAIMA and the [Local Organizing Committee](#), together with other documents that may be required by the Embassies. It is important to apply for visas well in advance.
- Please request the letter of invitation from IFAIMA and a visa support letter from ifaima.eb5@gmail.com.

- Visa on Arrival

- Delegates can make use of the visa on arrival route by completing their applications via the official website of the Nigerian Immigration Service for visa on arrival: <https://voa.immigration.gov.ng/>



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- Delegates who applied for Visa-On-Arrival (VOA) should make all the necessary payments online and send evidence of payment/acknowledgement to the Local Organizing Committee via [this form](#) to facilitate the process.
- Detailed information about the visa on arrival and documentations required can be [found here](#).

Note: Delegates should note that VOA is applicable only within 2 weeks of their arrival to Nigeria.

- Delegates who wish to use the visa-on-arrival service **must** [complete their conference registration](#) and [complete this form](#) on or before 4th May 2025.
- An electronic travel authorization will be sent to delegates once the visas are approved.

15. Hotel Information

Delegates are requested to make their hotel reservations and indicate they are attending the IFAIMA Global AIM conference to take advantage of the special accommodation rates. A list of recommended hotels is attached at the end of this Bulletin. Delegates are advised to confirm their hotel reservations early to avoid last-minute inconveniences.

Note: Delegates are advised to stay in one of these recommended hotels.

16. Recommended Hotels

A list of recommended hotels has been provided as Appendix A to this bulletin.



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APPENDIX A

RECOMMENDED HOTELS

S/N	Hotel	Address	Contact	Rates	Distance from conference venue
1.	Transcorp Hilton	1 Aguiyi Ironsi St, Maitama, Abuja	Mary.Nwoye@hilton.com copy ifaima.eb5@gmail.com	https://shorturl.at/VyvJX King Guest Room – ₦370,000 Two Double Beds Guest Room – ₦370,000 King Business Suite - ₦500,000	0km
2.	Abuja Continental (Former Sheraton Hotel)	1 Ladi Kwali St, Wuse, Zone 4, Abuja	reservations@abujacontinental.com copy olatunde.ariyo@abujacontinental.com precious.ihedioha@abujacontinental.com ifaima.eb5@gmail.com	https://tinyurl.com/GAIMrates Superior Room - \$160 Premium Guest Room - \$250	5.4km
3.	Summerset Continental Hotel	73 and 34 Usuma Street, Maitama, Abuja	WhatsApp: +2347072734704 usumares@summersetcontinentalhotel.com copy ifaima.eb5@gmail.com	Superior Category – ₦211,500 Executive Category – ₦253,800 Premier Suite – ₦352,500	1km
4.	Rockview Hotel Royale	Plot 196, Adetokunbo Ademola Crescent, Wuse II, Abuja	reservationsroyale4rockview@gmail.com copy ifaima.eb5@gmail.com Telephone: +234 809 990 1126 +234 809 990 1125	Diamond Room – ₦91,655 King Size Room – ₦104,675 Premium King Size Room – ₦112,646 Executive Suite - ₦167,330	1.5km



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S/N	Hotel	Address	Contact	Rates	Distance from conference venue
			+234 805 100 2810	Business Suite - ₦176,150	
5.	Valencia Hotel	44 Blantyre Cres, off Adetokunbo Ademola Crescent, Wuse II, Abuja	Manager (Mr. Tony) WhatsApp: +234 803 671 7356 valenciahotels3@gmail.com copy tony_austyn@yahoo.com ifaima.eb5@gmail.com	Standard – ₦75,200 Superior – ₦77,550 Valencia Grande – ₦88,125 Business Suite – ₦125,752 Executive Suite – ₦131,600	2.7km
6.	Treasure Suites and Conferences	Plot 66, 1st Avenue by Shehu Shagari Way, CBD Abuja Opposite Federal High Court (Headquarters)	Manager (Mr. Ifeanyi) WhatsApp: +234 813 958 3627 Ifeanyikings185@gmail.com copy ifaima.eb5@gmail.com	Executive – ₦80,000 Deluxe – ₦100,000 Royal – ₦120,000 Super Deluxe – ₦125,000 Super Royal – ₦150,000	2.6km

- Delegates intending to reside in the recommended hotels should indicate to the reservations staff that they will attend the IFAIMA Global AIM conference slated for 27-29 May 2025 to benefit from the indicated rates.
- The rates are inclusive of breakfast.
- For bookings/reservations at Transcorp Hilton and Abuja Continental Hotels, please use the provided links: <https://shorturl.at/VyvJX> and <https://tinyurl.com/GAIMrates>, respectively.
- For bookings at the other hotels, use the provided contacts.